



H. E. HUNTINGTON SCHOOL

1700 Huntington Drive

San Marino, CA 91108

(626) 299-7060

A California Distinguished School

A National Blue Ribbon School

August 2009

Dear Huntington Parent(s) and Guardians:

Re: ASB Funds

Please review the following guidelines when submitting funds through the Associated Student Body:

- Please write on your check, in the lower left hand corner under MEMO:
What the fee/donation is for
- Student's name
- Student's homeroom number
- Example: MEMO: Yearbook/John Doe/HR. #104

Please send a check or money order as we will no longer issue receipts.

Your cooperation is greatly appreciated.

Should you have any questions regarding the above, please do not hesitate to contact me at 626.299.7060 x4.

Respectfully,

Desiree Verdugo

HEH ASB Accountant